

MGS Facilities Usage Guidelines

**MGS Alumnae Association (AA)
Member
2023**

Available time slots for AA Members (for activities among AA Members only)

Facility	Weekday (School Term time and School Holiday - non-protected weeks)	School Holiday Weekdays (protected weeks)	Weekend
Pool	NA	9am to 6pm (1-lane)	NA
Squash (Court 4)	6pm to 9pm	9am to 9pm	Sat - 9am to 9pm Sun – 1pm to 9pm
Tennis (Court 4)	6pm to 9pm	9am to 9pm	Sat - 9am to 9pm Sun – 1pm to 9pm
Field	Not Available	9am to 6pm	Sat - 9am to 6pm Sun – 1pm to 3pm
Indoor Sports Hall (for netball)	Not Available	Mon, Tues, Thurs - 9am to 9pm Wed and Fri – 9am to 6pm (subject to changes)	Sat – NA Sun – 1pm to 9pm (Court 2)
Outdoor netball court	NA	9am to 6pm	Sat – 9am to 1pm Sun - NA

Rental rate

User	Facility	Hourly Rate (Revised)
• MGS AA Member 1) Limited to 2 booking slots per month 2) User must book and check-in	Indoor Netball/Basketball Court	\$60/court
	Tennis Court	\$10/court
	Squash Court	\$10/court
	Outdoor Netball/Basketball Court	\$20/court
	Field	\$40

Key Points:

- MGS AA members are to make booking in person, **usage is for AA members only**, user must be present throughout the usage of facilities, and to show their [E-identification card](#) upon request by school security / staff
- School security may stop user from usage of facilities if they are found not observing the safety or booking requirement, example bringing in non-AA members to use the facilities

Safety:

- Users must take their own responsibility, exercise caution and observe all prevailing safety regulation of the facilities. Example to seek shelter when the school lightning warning alert system is activated or alerted by the NEA Lighting warning user apps.
- The school is not liable for any loss of or damage to personal property at the Sports Complex premises.

Bookings:

- Bookings may be cancelled by the school due to unforeseen circumstances. For such cases, the school will inform users in advance and arrange for a refund.
- Booking is currently via email to facilities_booking@mgs.sch.edu.sg. The team will require 5 working days to confirm your booking session, subject to facility availability

Detailed Guidelines for use of facilities - a quick look

Considerate use of facilities:

- All users of the facilities are to be appropriately attired.
- No food and drinks (except drinking water) is allowed in all the facilities
- Please keep the facilities clean at all times.
- No pets are allowed into the the facilities and school .
- Users are to be considerate of their noise levels at all times.

Swimming Pool:

- Lifeguard hours for the pool are 7.30am-6pm on weekdays during school term.
- No booking is required.
- Users are requested to shower before entering the pool.

Detailed Guidelines for use of facilities - a quick look

Tennis and Squash Courts:

- Proper non-marking court shoes are to be worn at all times. White school shoes are acceptable.
- No sharp or heavy objects are allowed inside these courts, including chairs, benches, mobility devices and other equipment, unless approved by the school management.
- The courts are to be used for tennis or squash only. No other use is permitted, unless approved by the school management.

Field and Indoor Sports Hall:

- Access is granted only through rental.

Café:

- Tables should be cleared after use.
- No food and drinks (except drinking water) is to be brought to the pool area.